



#### CREATIVE COLLABORATIVE COALITION FOR CHILDCARE (C4)

THE C4 INITIATIVE IS A REGIONAL APPROACH TO PROVIDE VIRTUAL LEARNING AND CHILDCARE DURING THE COVID PANDEMIC. THESE POSITIONS ARE IN PLACE DURING THIS PANDEMIC AND MAY OR MAY NOT EXTEND BEYOND THIS RESPONSE AND MAY CHANGE AS THE AREA SCHOOLS OR STATE CHANGES ITS ALLOWANCES FOR THIS RESPONSE.

WHILE THESE ORGANIZATIONS ARE WORKING TOGETHER TO PROVIDE THIS RESPONSE, CANDIDATES WILL INTERVIEWED AND POTENTIALLY BE HIRED BY THE INDIVIDUAL ORGANIZATIONS.

PLEASE CHECK (✓) YOUR WILLINGNESS TO WORK IN:

AUGUSTA COUNTY (POTENTIAL SITES)

STAUNTON (CURRENTLY RECRUITING FOR THE STAUNTON-AUGUSTA FAMILY YMCA)

WAYNESBORO (CURRENTLY RECRUITING THE WAYNESBORO FAMILY YMCA)

**Job Title: Youth Development Aide**

**FLSA Status: Part time hourly**

**Status: P/T, approximately 30 hours a week**

**Reports to: Youth and Family Director**

**To apply: Apply on Website**

**Job Code: H-3**

**Job Grade: \$8.50 per hour**

**Department: Programs**

**Revision Date: 8/17/20**

#### POSITION SUMMARY:

- The Youth Development Aide is responsible for providing support, guidance, and implementation of activities to the Lead Teacher, with a group of students. They have high energy, are enthusiastic, enjoy working on a team, and genuinely enjoy working with children.
- The Aide is responsible for assisting the Lead Lead Teacher in the planning, implementation, and facilitation of a structured, daily schedule filled with activities. The Aide must have a positive attitude, be patient, and have a respectful demeanor with campers. Aides are never alone with students—they are guided and supported by a Lead Teacher.

#### ESSENTIAL FUNCTIONS:

- With a Lead Teacher, an Aide supervises students and is responsible for their overall safety and health.
- Provides careful, attentive supervision; alert at all times.
- Follows directions and tasks given to them by their Lead Teacher.
- Follows all policies, procedures, and standards as established by the law or the Y. (e.g. safety or emergency procedures, behavior guidance strategies, child abuse prevention policies); makes ADA accommodations where appropriate; maintains the program site, equipment, and required program records.
- Nurtures children through purposeful programming; assists with activities that are intended to achieve program goals and outcomes, are culturally relevant, are developmentally appropriate, and are consistent with the Y's values.
- Creates a positive rapport and shared interest with all youth; models relationship-building skills in all interactions.
- Attends training and weekly staff meetings.
- Adheres to program standards including safety, cleanliness, and licensure standards.
- Performs other duties as assigned.

## **LEADERSHIP COMPETENCIES:**

**Advancing Our Mission & Cause:** Engaging Community, Volunteerism, Philanthropy, Change Leadership

**Building Relationships:** Collaboration, Communication & Influence, Inclusion

**Leading Operations:** Critical Thinking & Decision Making, Fiscal Management, Functional Expertise, Innovation, Program/Project Management

**Developing & Inspiring People:** Developing Self & Others, Emotional Maturity

## **MINIMUM QUALIFICATIONS**

- Must be at least 16 years old or older.
- Must have reliable transportation to and from work.
- Enthusiastic, positive mindset, and respectful positive tone when working with children.
- Must be a team player with a positive attitude.
- Some experience in creating, planning, and facilitating interactive and educational/artistic activities, youth development, physical activities, academic enrichment, and the arts.
- Must possess speaking, listening and writing, skills appropriate for interacting with both children and adults.
- Must be capable of implementing the daily program related responsibilities of the program.
- Must have flexibility and the ability to adapt to changing circumstances.
- Demonstrate a working knowledge of YMCA mission, purpose and goals, childcare policies and YMCA standards; ensure the program meets the highest standards of excellence.

## **WORK ENVIRONMENT & PHYSICAL DEMANDS:**

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Sufficient strength, agility and mobility to perform essential functions of position and to supervise program activities.

**TO APPLY:** Please apply on the C4 Website.

**ALL HIRING IS CONTINGENT ON REFERENCE CHECKS AND CRIMINAL AND SEXUAL OFFENSE BACKGROUND CHECKS.**